



**REGULAR MEETING OF COUNCIL  
Held on Monday December 14, 2020 in the  
Virtually, commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: B. McGillivray, M. Barber, L. Jackson, and S. Korbett

Absent with Regrets: S. O'Rourke and W. Elliott

Staff: L. Wilgosh, Chief Administrative Officer; Services Coordinator; L. Rideout, Director of Community Services; W. Catonio, Director of Finance and Human Resources and L. Goss, Administrative Manager

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:00 pm.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approves the December 14, 2020 agenda as amended, the amendment being the addition of item 8.4 Joint Council Meeting Agenda Items, 8.5 Request for Tax Relief and 8.6 Alberta Community Partnership Application.

**CARRIED 20-529**

**4. DELEGATIONS**

**4.1 Provincial Campgrounds – Bob Cameron**

Bob Cameron attended the meeting to provide information regarding Provincial Campgrounds.

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Regular Meeting of Council held on November 23, 2020**  
**JACKSON:**

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on November 23, 2020 as presented.

**CARRIED 20-530**

**5.2 Minutes of the Committee of the Whole Meeting held on December 2, 2020**

**KORBETT:**

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole Meeting held on December 2, 2020 as presented.

**CARRIED 20-531**

Handwritten initials in blue ink, appearing to be "J" and "K", written over a horizontal line.

**5.3 Minutes of the Special Meeting of Council held on December 2, 2020**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approve the minutes of the Special Meeting of Council held on December 2, 2020 as presented.

**CARRIED 20-532**

**5.4 Minutes of the Special Meeting of Council held on December 4, 2020**

**BARBER:**

That Council for the Town of Pincher Creek approve the minutes of the Special Meeting of Council held on December 4, 2020 as presented.

**CARRIED 20-533**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. BYLAWS**

**8. NEW BUSINESS**

**8.1 Oldman River Regional Services Commission Orthophotography 2021**

**JACKSON:**

That Council for the Town of Pincher Creek authorizes the Town of Pincher Creek to participate in an application for the 2021 Oldman River Region Urban Orthophotography Project under the Intermunicipal Collaboration component of the Alberta Community Partnerships Grant, further that the Town of Pincher Creek, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

**CARRIED 20-534**

**8.2 2021 Operating Budget**

**KORBETT:**

That Council for the Town of Pincher Creek approve the 2021 Operating Budget as presented and that a copy of this budget be attached hereto and form part of the minutes.

**Councillor Barber requested a recorded vote.**

IN FAVOUR

Anderberg

Jackson

Korbett

McGillivray

OPPOSED

Barber

**CARRIED 20-535**

**8.3 2021 Capital Budget**

**JACKSON:**

That Council for the Town of Pincher Creek approve the 2021 Capital Budget as presented and that a copy of this budget be attached hereto and form part of the minutes.

**Councillor Barber requested a recorded vote.**

IN FAVOUR

Anderberg

Jackson

Korbett

McGillivray

OPPOSED

Barber

**CARRIED 20-536**

**8.4 Joint Council Meeting Agenda Items**

**JACKSON:**

That Council for the Town of Pincher Creek agree to hold a Joint Council Meeting on January 14, 2021 and include, Transportation Committee Representative, Review of the Revised Joint Funding Processes, Recycling and Waste Management on the agenda.

**CARRIED 20-537**

**8.5 Request for Tax Relief**

**8.6 Alberta Community Partnership Application**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek direct administration to apply for both funding components of the Alberta Community Partnership Grants.

**CARRIED 20-538**

**9. REPORTS**

**9.1 Upcoming Committee Meetings and Events**

Early Learning Centre Board

Housing Foundation Cancelled

Landfill Cancelled

Emergency Services Commission

Regional Emergency Management Organization

Town Hall

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**KORBETT:**

That Council for the Town of Pincher Creek accept the December 14, 2020 Council Information Distribution List as information.

**CARRIED 20-539**

*Mayor Anderberg called a recess at 6:55 pm.*

*Mayor Anderberg called the meeting back to order at 7:01 pm.*

**11. CLOSED MEETING DISCUSSION**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, December 14, 2020 at 7:01 pm in accordance with section 16, 19, 21, 27 and 27 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Administrative Manager and Director of Emergency Management, Brett Wuth in attendance.

**CARRIED 20-540**

*Brett Wuth left the meeting at 7:31 pm*

*Councillor Korbett declared a potential pecuniary interest in item 11.4 and recused himself from the meeting at 7:34 pm*

*Councillor Korbett returned to the meeting at 7:41 pm*

**JACKSON:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, December 14, 2020 at 8:14 pm.

**CARRIED 20-541**

**11.1 Regional Emergency Management Organization Update – FOIP s. 24**

**KORBETT:**

That Council for the Town of Pincher Creek receive the Regional Emergency Management Organization Update information as presented.

**CARRIED 20-542**

**11.2 Library Board Appointment – FOIP s. 19**

**BARBER:**

That Council for the Town of Pincher Creek agree that Bonnie Martin be appointed for another three year term on the Library Board.

**CARRIED 20-543**

**11.3 Early Learning Centre Lease Agreement – FOIP s. 16**

**JACKSON:**

That Council for the Town of Pincher Creek approve the lease agreement between the Town of Pincher Creek and Pincher Creek Community Early Learning Centre Ltd. with the amendment to including the civic address.

**CARRIED 20-544**

*Councillor Korbett declared a potential pecuniary interest in item 11.4 and recused himself from the meeting at 8:16 pm.*

**11.4 Land Offer to Purchase – Roll #08603200 – FOIP s. 16 & 24**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek counter offer the offer to purchase for Roll# 08603200 dated November 25, 2020 in the amount of \$67,000 plus GST.

**CARRIED 20-545**

*Councillor Korbett returned to the meeting at 8:18 pm*

**11.5 Regional Emergency Management Organization – Emergency Services Commission – FOIP s. 21 & 27**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek request and approve that the Pincher Creek Emergency Management Organization be included under the umbrella of the Pincher Creek Emergency Services Commission.

**CARRIED 20-546**

**11.6 Property Tax Arrears Recovery – FOIP s. 16 & 24**

**KORBETT:**

That Council for the Town of Pincher Creek approve the reserve bid amounts for the parcels of lands that may be offered for sale to recovery the tax arrears as follows:

Tax Roll # 0770100 \$12,400.00

Tax Roll # 0254000 \$222,500.00

**CARRIED 20-547**

**12. NOTICE OF MOTION**

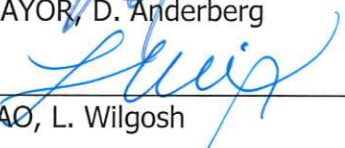
**13. ADJOURNMENT**

**JACKSON:**

That this meeting of Council on December 14, 2020 be hereby adjourned at 8:21 pm.

**CARRIED 20-548**

  
\_\_\_\_\_  
MAYOR, D. Anderberg

  
\_\_\_\_\_  
CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,**

**THIS 11<sup>th</sup> DAY OF JANUARY 2021**

**S E A L**

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY JANUARY 11, 2021  
AT 6:00 P.M.**



# TOWN OF PINCHER CREEK

## Operating Statement - By Expense

For the Twelve Months Ending Thursday, December 31, 2020

	2019 Actual Audited	2019 Budget	2020 Actual (Unaudited)	2020 Budget	2021 Budget
<b>Revenues</b>					
Net municipal property taxes	\$4,392,342.79	\$4,392,335.48	\$4,331,558.30	\$4,330,825.93	\$4,334,227.64
User fees and sales of goods	2,129,354.47	2,484,155.50	1,608,374.07	1,993,273.75	1,965,674.40
Penalties and costs of taxes	111,049.62	89,600.00	88,449.01	92,100.00	97,600.00
Licences and permits	104,632.56	93,600.00	81,915.50	93,600.00	112,600.00
Franchise fees	825,133.31	751,550.00	693,761.09	825,050.00	881,050.00
Return on Investments	298,500.16	270,860.00	112,713.76	221,360.00	219,360.00
Rentals & Leases	651,664.55	607,016.77	516,669.14	752,948.60	757,048.64
Government transfers for operating	1,120,552.78	1,192,153.00	1,134,298.51	1,052,668.00	1,065,529.64
Other Revenues & Adjustments	114,591.11	71,500.00	37,548.07	191,289.17	111,689.21
<b>Total Revenue</b>	<b>9,747,821.35</b>	<b>9,952,770.75</b>	<b>8,605,287.45</b>	<b>9,553,115.45</b>	<b>9,544,779.53</b>
<b>Expenses</b>					
Salaries, wages & benefits	4,067,853.74	4,311,548.18	3,098,001.41	3,913,723.84	4,124,031.40
Contracted and general services	394,087.14	410,987.92	294,548.42	392,105.64	422,754.68
Professional Services	1,083,051.67	1,471,808.92	894,127.95	1,307,614.92	1,210,549.92
R & M and rentals & leases	825,336.82	1,140,159.98	800,187.82	1,172,965.47	1,161,456.90
Insurance	140,917.67	148,549.98	140,412.70	143,270.15	145,300.00
Goods	480,342.32	547,050.00	345,291.42	467,826.94	440,235.03
Utilities	722,955.73	683,149.99	559,266.36	729,429.05	790,480.01
Amortization	1,607,931.90	1,250,706.00		1,250,706.00	1,605,448.00
Transfer To Other Operating				(0.01)	
Transfers to Organizations	576,657.05	600,339.36	549,796.17	675,171.00	526,541.07
Loss Disposal Capital Assets	118,659.43				
Bank Charges	8,671.92	7,440.01	6,981.79	6,495.01	6,650.01
Interest on long-term debt	101,984.24	102,384.66	119,547.17	151,038.20	135,567.43
Other Expenditure & Adjustment	44,548.48	18,650.00	48,754.32	46,271.04	18,650.00
<b>Total Expenses</b>	<b>10,172,998.11</b>	<b>10,692,775.00</b>	<b>6,856,915.53</b>	<b>10,256,617.25</b>	<b>10,587,664.45</b>
<b>Excess (Deficiency) revenue over expenses before other</b>	<b>(425,176.76)</b>	<b>(740,004.25)</b>	<b>1,748,371.92</b>	<b>(703,501.80)</b>	<b>(1,042,884.92)</b>
<b>Other</b>					
Government transfers for capital	2,548,938.03	5,031,615.00	328,238.81	125,000.00	4,311,552.00
Contributed assets		1,750,000.00			
Gain on sale of tangible capital assets	43,478.36				
	2,592,416.39	6,781,615.00	328,238.81	125,000.00	4,311,552.00
<b>Excess (Deficiency) revenue over expenses</b>	<b>2,167,239.63</b>	<b>6,041,610.75</b>	<b>2,076,610.73</b>	<b>(578,501.80)</b>	<b>3,268,667.08</b>
<b>Surplus Funds Allocated Below</b>					
Acquisition of tangible capital assets	5,641,249.80	16,283,000.00	3,538,387.86	5,033,940.00	8,030,000.00
Loan Funding		(4,093,000.00)	(2,000,000.00)	(1,837,500.00)	
Repayment of debenture principle	113,150.60	113,150.60	135,381.94	227,709.09	191,220.49
Net transfers to/from reserves (Note 1)	(1,943,057.65)	(5,011,099.78)	1,058,429.79	(2,752,605.76)	(3,347,712.57)
Gain on sale of tangible capital assets	84,427.36		50,000.00	500.00	500.00
Amortization	(1,605,448.90)	(1,250,706.00)		(1,250,706.00)	(1,605,448.00)
Loss on sale of tangible capital assets	(118,659.43)				
	2,171,661.78	6,041,344.82	2,782,199.59	(578,662.67)	3,268,559.92
<b>Net Surplus (Deficit)</b>	<b>(4,422.15)</b>	<b>265.93</b>	<b>(705,588.86)</b>	<b>160.87</b>	<b>107.16</b>

Note 1: Not all transfers from reserves have been recorded for 2020



**TOWN OF PINCHER CREEK**  
**Operating Summary - By Department**  
 For the Twelve Months Ending Thursday, December 31, 2020

	2019 Actual Audited	2019 Budget	2020 Actual (Unaudited)	2020 Budget	2021 Budget
<b>Revenues</b>					
Net municipal property taxes	\$4,392,342.79	\$4,392,335.48	\$4,331,558.30	\$4,330,825.93	\$4,334,227.64
User fees and sales of goods	2,129,354.47	2,484,155.50	1,608,374.07	1,993,273.75	1,965,674.40
Government transfers for operating	1,120,552.78	1,192,153.00	1,134,298.51	1,052,668.00	1,065,529.64
Franchise and concession contracts	825,133.31	751,550.00	693,761.09	825,050.00	881,050.00
Rentals	651,664.55	607,016.77	516,669.14	752,948.60	757,048.64
Investment income	298,500.16	270,860.00	112,713.76	221,360.00	219,360.00
Penalties & Costs	111,049.62	89,600.00	88,449.01	92,100.00	97,600.00
Licences & Permits	104,632.56	93,600.00	81,915.50	93,600.00	112,600.00
Other Revenues & Adjustments	114,591.11	71,500.00	37,548.07	191,289.17	111,689.21
<b>Total Revenue</b>	<b>9,747,821.35</b>	<b>9,952,770.75</b>	<b>8,605,287.45</b>	<b>9,553,115.45</b>	<b>9,544,779.53</b>
<b>Expenses</b>					
Legislative	346,389.44	266,727.18	225,718.08	311,963.87	341,046.65
Administration	961,460.11	988,611.92	681,482.25	878,629.70	851,825.75
Protective Services	795,321.91	806,637.41	597,457.15	835,207.99	810,519.76
Common and equipment pool	194,455.96	179,222.13			
Roads, streets, walks & lighting	1,274,356.18	1,306,030.10	938,424.04	1,255,944.17	1,417,498.66
Water supply & distribution	1,024,089.76	1,010,683.83	730,166.28	1,118,328.17	1,276,486.53
Wastewater treatment & disposal	757,970.54	639,121.11	484,041.30	785,617.26	958,477.12
Waste management	435,654.36	531,821.32	337,683.94	552,893.14	516,462.52
Other environmental use & protection	39,491.14	60,791.72	25,581.98	74,692.68	67,802.71
Public health & welfare services	324,638.92	338,324.00	280,451.96	344,389.39	349,937.61
Planning & development	451,129.07	727,487.60	435,354.76	701,172.27	630,158.19
Recreation & Culture	3,449,381.29	3,837,316.68	2,120,553.79	3,397,778.62	3,367,448.95
Loss on sale of tangible capital assets	118,659.43				
<b>Total Expenses</b>	<b>10,172,998.11</b>	<b>10,692,775.00</b>	<b>6,856,915.53</b>	<b>10,256,617.26</b>	<b>10,587,664.45</b>
<b>Excess revenue over expenses</b>	<b>(425,176.76)</b>	<b>(740,004.25)</b>	<b>1,748,371.92</b>	<b>(703,501.81)</b>	<b>(1,042,884.92)</b>
<b>Other</b>					
Government transfers for capital	2,548,938.03	5,031,615.00	328,238.81	125,000.00	4,311,552.00
Contributed assets		1,750,000.00			
Gain on disposal of tangible capital assets	43,478.36				
	2,592,416.39	6,781,615.00	328,238.81	125,000.00	4,311,552.00
Excess of revenue over expenses	2,167,239.63	6,041,610.75	2,076,610.73	(578,501.81)	3,268,667.08
<b>Surplus Funds Allocated Below:</b>					
Acquisition of tangible capital assets	5,641,249.80	16,283,000.00	3,538,387.86	5,033,940.00	8,030,000.00
Loan Funding		(4,093,000.00)	(2,000,000.00)	(1,837,500.00)	
Repayment of debenture principle	113,150.60	113,150.60	135,381.94	227,709.09	191,220.49
Net transfers to/from reserves (Note 1)	(1,943,057.65)	(5,011,099.78)	1,058,429.79	(2,752,605.76)	(3,347,712.57)
Gain on sale of TCA	84,427.36		50,000.00	500.00	500.00
Less: Amortization	(1,605,448.90)	(1,250,706.00)		(1,250,706.00)	(1,605,448.00)
Less: Loss on sale of TCA	(118,659.43)				
	2,171,661.78	6,041,344.82	2,782,199.59	(578,662.67)	3,268,559.92
Net Surplus (Deficit)	(4,422.15)	265.93	(705,588.86)	160.86	107.16

Note 1: Not all transfers from reserves have been recorded for 2020

# TOWN OF PINCHER CREEK 2021 CAPITAL BUDGET

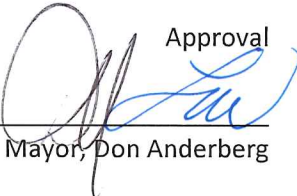
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12/11/2020



	2019 Actual Audited	2019 Budget	2020 Actual (Unaudited)	2020 Budget	2021 Budget
<b>Revenues</b>					
Debenture (loan) funding	\$0.00	\$4,093,000.00	\$2,000,000.00	\$1,837,500.00	\$0.00
Federal grants	263,737.68	0.00	0.00	0.00	0.00
Provincial grants	2,285,200.35	5,031,615.00	328,238.81	125,000.00	4,311,552.00
Transfer from reserves	3,049,808.97	5,378,385.00	511,674.16	3,006,415.00	3,616,448.00
Other Revenues & Adjustments	42,502.80	1,780,000.00	26,617.20	65,025.00	102,000.00
<b>Total Revenue</b>	<b>5,641,249.80</b>	<b>16,283,000.00</b>	<b>2,866,530.17</b>	<b>5,033,940.00</b>	<b>8,030,000.00</b>
<b>Expenses</b>					
Legislative	0.00	0.00	0.00	0.00	50,000.00
Administration	9,838.45	200,000.00	0.00	0.00	15,000.00
Emergency Services	53,768.12	40,000.00	14,553.30	35,000.00	35,000.00
Common and equipment pool	580,500.00	430,000.00	40,946.25	45,000.00	0.00
Roads, streets, walks & lighting	264,456.57	2,443,000.00	109,006.98	0.00	80,000.00
Water supply and distribution	1,954,508.22	2,500,000.00	122,437.86	275,000.00	1,745,000.00
Wastewater treatment and disposal	1,061,960.40	1,282,000.00	18,458.13	0.00	5,488,000.00
Waste management	0.00	285,000.00	298,750.00	300,000.00	0.00
Planning and development	127,908.44	217,500.00	69,056.38	180,000.00	70,000.00
Recreation facilities	39,936.25	460,500.00	43,852.45	40,000.00	195,000.00
Culture and community	1,548,373.35	8,425,000.00	2,821,326.51	4,158,940.00	352,000.00
<b>Total Expenses</b>	<b>5,641,249.80</b>	<b>16,283,000.00</b>	<b>3,538,387.86</b>	<b>5,033,940.00</b>	<b>8,030,000.00</b>
<b>Excess of revenue over expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>(671,857.69)</b>	<b>0.00</b>	<b>0.00</b>

Note 1: not all revenue sources for 2020 have been recorded

Presented at the Regular Council Meeting  
December 14, 2020

Approval  
  
\_\_\_\_\_  
Mayor, Don Anderberg